

# 2023 Lodge Vitality Grant

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*Sons of Norway Foundation*

## ***PROJECT LEADER & LODGE INFORMATION:***

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### **Name (First and Last)\***

*Character Limit: 250*

### **Project Leader Member Number\***

Please list the Sons of Norway member number for the person who will be leading this initiative.

*Character Limit: 10*

### **Lodge Name\***

*Character Limit: 50*

### **District Number\***

One digit number, **Example:** 7

*Character Limit: 2*

### **Lodge Number\***

Three digit number, **Example:** 003

*Character Limit: 3*

### **Lodge President Name\***

*Character Limit: 50*

### **President's Email**

This field is required unless the treasurer does not have an email address.

*Character Limit: 254*

### **Lodge Treasurer Email**

This field is required unless the treasurer does not have an email address.

*Character Limit: 254*

### **Has your lodge received funding from the Sons of Norway Foundation in the past?\***

If your lodge has received a grant award from the Sons of Norway Foundation previously, even in a different grant category, please select "yes."

#### **Choices**

Yes

No  
I don't know

## ***PROJECT INFORMATION:***

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### **Project Title\***

Please include a title for your project using 15 words or less.

*Character Limit: 250*

### **Project Date\***

Please list the date your project is anticipated to start.

*Character Limit: 10*

### **Narrative\***

Please describe your project and how an award will be used in 3,000 characters or less (approximately 500 words).

*Character Limit: 3000*

## ***FINANCIAL INFORMATION:***

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### **Amount Requested\***

Please list the amount you are requesting for your project in US dollars.

**Note:** The maximum award for a Lodge Vitality Grant is \$1,000.

*Character Limit: 20*

### **Total Project Budget\***

Please list the full project cost in US dollars, even if it is more than the award amount of the grant.

*Character Limit: 20*

### **Will you be able to complete this project should you not receive the full amount requested?\***

#### **Choices**

Yes  
No  
I don't know

### **How will you secure any remaining funding for your project?\***

Please explain how any additional needed funds will be raised (example: ticket sales, grants from other organizations, current operating funds, etc.).

If no remaining funds are needed, please list N/A for "not applicable."

*Character Limit: 250*

### Explanation

Please explain any parts of the project that cannot be completed should you receive less than the requested amount.

*Character Limit: 350*

## ***EXPENSES:***

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**Please list all anticipated expenses for your project.** If an item is not relevant to you may skip that section. For example, if you have no food expenses, leave that field blank.

### Food

*Character Limit: 20*

#### Food - Line Item Description

**Example:** Lefse for 20 people

*Character Limit: 100*

### Entertainment Fees

*Character Limit: 20*

#### Entertainment - Line Item Description

**Example:** Live music

*Character Limit: 100*

### Instructor Fees

*Character Limit: 20*

#### Instructor - Line Item Description

**Example:** Dance instructor

*Character Limit: 100*

### Lodging/Meals

*Character Limit: 20*

#### Lodging/Meals - Line Item Description

**Example:** Three nights lodging and meals for five adults

*Character Limit: 100*

### Printing/Mailing

*Character Limit: 20*

### Printing/Mailing - Line Item Description

**Example:** Posters, flyers, mailed invitations, etc.

*Character Limit: 100*

### Publicity/Promotion

*Character Limit: 20*

### Publicity/Promotion - Line Item Description

**Example:** Newspaper advertisement

*Character Limit: 100*

### Rent

*Character Limit: 20*

### Rent - Line Item Description

**Example:** Rental of community center

*Character Limit: 100*

### Supplies

*Character Limit: 20*

### Supplies - Line Item Description

**Example:** Cups, plates, office supplies, etc.

*Character Limit: 100*

### Travel

*Character Limit: 20*

### Travel - Line Item Description

**Example:** Airfare costs, bus rental, etc.

*Character Limit: 100*

### Other

*Character Limit: 20*

### Other - Line Item Description

**Example:** Any other expenses not included in the list above

*Character Limit: 100*

### Total Expenses\*

Please add up all anticipated expenses for your project.

*Character Limit: 20*

## ***INCOME:***

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**Please list all anticipated income for this project.** If an item is not relevant to you may skip that section. For example, if you will not have any income from concessions, leave that field blank. Do not include a possible grant from the Sons of Norway Foundation in this estimate.

### **Concessions**

*Character Limit: 20*

#### **Concessions - Line Item Description**

**Example:** Lefse sales

*Character Limit: 100*

### **Donations/Earned Income/Grants**

*Character Limit: 20*

#### **Donations/Earned Income/Grants - Line Item Description**

**Example:** Donations collected at lodge meeting, grant from local community foundation

*Character Limit: 100*

### **Ticket Sales**

*Character Limit: 20*

#### **Ticket Sales - Line Item Description**

**Example:** Expect to sell 100 tickets at \$10 each

*Character Limit: 100*

### **Vendor Fees**

*Character Limit: 20*

#### **Vendor Fees - Line Item Description**

**Example:** Three vendors each paying \$50 per booth

*Character Limit: 100*

### **Other**

*Character Limit: 20*

#### **Other - Line Item Description**

**Example:** Any other income not included in the list above

*Character Limit: 100*

### **Total Income**

Please add up all anticipated income for your project.

*Character Limit: 20*

### **Budget Grand Total\***

Please subtract total expenses from the total income and list here.

*Character Limit: 20*

### **VERIFICATION:**

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#### **Prepared by\***

By listing your name below you are verifying that you are the person applying for this grant. If you are applying on behalf of another individual please both your name and the person for whom you are completing the application.

**Example:** Barbara Smith applying on behalf of Lena Olson

*Character Limit: 100*

#### **Prepared by email**

Email address of person submitting the application

*Character Limit: 254*